



Production Support

Job Code: QGMD/PR1007S

Application Deadline: August 31, 2021

Job Role

Responsibilities:

- Report directly to production supervisor.
- Transport Raw materials & semi-finished goods as per supervisor's instructions.
- Assist & support production operators & technicians to achieve the tasks.
- Communicate effectively with coworkers to ensure efficient production.
- Perform all the assigned tasks within the given time.
- Pack product as per quantities per box and storage correctly.
- Follow GMP strictly and cleanroom regulations.
- Follow (FIFO) first in first out of semi-finished product or finish good.
- Responsible for minimizing the waste / Rejections below 2%.
- Responsible for the cleanliness of production line area and under machines.
- Understand production process and perform as per procedure.
- Follow Production guidelines & specifications.
- Follow health & safety standards strictly.
- Perform all kind of tasks required / requested by line manager.

Education/ Qualifications and Experience:

A school degree Preferred with experience in a similar manufacturer.