



Operations Manager

Job Code: QGMD/PR10120

Application Deadline: 15 August 2022

Job Role

Responsibilities:

- Improve the operational systems, processes, and policies in support of the organization's mission, and support better management reporting, information flow, business process, and organizational planning.
- Oversee daily, weekly, and monthly production and sales reports vs plans and forecasts.
- Daily follow up the productivity and output to identify, initiate, and lead projects to improve service, quality, and operational performance.
- Maintain efficient safety according to company standards and achieve all plant operational goals and design plant budget for all company assets and capital expenditure plans for all short-term and long-term objectives.
- Design and implement all inventory control procedures and coordinate with department managers to achieve all department communication activities.
- Proven track record of success handling progressive responsibilities coupled with the ability to lead individual employees and team activities to drive "world-class" performance within a production environment.
- Experience in formal continuous improvement programs and experience in computer systems (ERP) to manage manufacturing operations and make data-driven decisions that improve business processes and overall productivity.
- Participate in all improvement meetings and provide training to all employees and provide support to all product development activities.
- Increasing production, assets capacity, and flexibility while minimizing unnecessary costs and maintaining current quality standards.
- Share a trusting relationship with the workgroup and recruit, manage and develop plant staff.
- Collect and analyze data to find places of waste or overtime.
- Allocate resources effectively and fully utilize assets effectively and fully utilize assets to produce optimal results.
- Implement strategies in alignment with strategic initiatives and provide a clear sense of direction and focus
- Monitor operations and trigger corrective actions.
- Ensure compliance with all company policies and ensure adherence to all Qatar regulations and assists human resource departments to complete all tasks.
- Proactively evaluate the current process and systems to identify continuous improvement opportunities within the extended value stream and develop and implement best practices in supply chain disciplines.



- Manages and reviews inputs (Sales, Operations, and Inventory Planning process (SOIP)), cycle counting, physical inventory, profit planning) and controls (min/max levels, lead times, etc.) of the ordering process to ensure that inventory levels (purchase parts, WIP, finished goods, consignments, in-transit, etc.) meet division and corporate expectations.
- Maintains the optimum inventory levels to ensure on-time deliveries to meet customer requirements while maximizing turns, minimizing carrying costs, and premium transportation charges.
- An in-depth knowledge and understanding of manufacturing processes and hands-on experience and knowledge of MRP systems, planning and executions and supply chain management practices, bills of material, and knowledge of material control scheduling.
- Supervise all delivery and logistics schedules and determine required production targets to reduce cost and facilitate required changes to always maintain product quality. Manage the market and receiving areas. Responsible for developing and improving the internal materials delivery system by using the Material Flow (MMF) and Continuous Flow (CCF) processes.
- Troubleshoot and responds to after-hour issues as needed regarding the operational aspects of the facilities such as HVAC issues, fire alarm malfunctions, electrical outages, water leaks, etc.
- Lead and assist in other departments, in particular training, coaching, and development and others through lean material principles.
- Updates and maintains a list of District facilities equipment, including life cycle and replacement costs.
- Plans, organizes, maintains, and manages the operations and reliability of QGMMD facilities and general infrastructure systems. Established and monitors preventive maintenance work by agencies having jurisdiction.
- Monitors the safety and accessibility of QGMMD and its facilities. Serves as the point of contact for the department for code (e.g. ADA, Fire Line Safety) compliance issues, accessibility improvement projects, and/or other code-related issues.
- Update and maintain a list of Districts facilities equipment, including life cycle and replacement cost.
- Monitors and oversees the work of external contractors to ensure terms of agreements are met and work is completed satisfactorily.

Experience/Education:

- BS/MS Degree in Material Management/ Any Engineering, and/or related field required
- 12 to 16 years of experience in Medical Devices Manufacturing Company.