



### **Clarifications on Participation & Election procedures in the meetings:**

To participate in the meetings, shareholders may send an e-mail message to the following e-mail address:  
[alphaqatar2020@gmail.com](mailto:alphaqatar2020@gmail.com)

and enclose copies of identification documents, mobile phone number for individuals, and copies of proxies and supporting documents for representatives of individuals and corporate entities.

The link for virtually participating in the meetings will be electronically sent to the shareholders whose contact details are received.

Registration procedures will start at 20:00 on the date of the two meetings.

Respective agendas of the meetings are published herewith and are available on the company's website [www.qgmd.com](http://www.qgmd.com).

### **Important NOTES:**

1. In accordance with provisions of Commercial Companies Law No 11 of 2015 this invitation shall be held as a legal notice to all shareholders without any need for private invitations to be sent by post.
2. Every individual shareholder may authorize another shareholder to participate in the meeting, provided that such an authorization is in writing and given specifically for the purpose of participation in the meeting. A Director may not be authorized for this purpose and the number of shares held by a proxy in this capacity shall not exceed 5% of the share capital of the company. In case the shareholder is corporate person, the representative of the shareholder shall send a written authorization from such corporate person duly signed and stamped in order for the representative to be able to participate in the meeting.
3. Minors will be represented by their legal guardians.
4. Attendees are able to discuss the agenda, address questions to the Board of Directors or the External Auditor by sending their questions or comments in the chat box, during the meeting. As for the voting on the meeting's agenda, a shareholder who has an objection on an item must raise their hand, at the time of voting on the subject item, to express his/her objection. In the event that the shareholder does not raise his/her hand, this will be considered as an endorsement for the subject item
5. Attend to the company's headquarters to register and obtain the list of candidates for the Board of Directors, then you can go and participate in the meeting electronically by following the above steps.

### **QG Company Location map and Address:**

<https://www.google.com/maps/place/Qatari+German+Medical+Devices/@25.2186681,51.497026,17z/data=!4m5!3m4!1s0x3e45d03697b5c2ad:0x65cb22dce4f8e23!8m2!3d25.2186681!4d51.4980882>

<https://www.google.com/maps/@25.2186256,51.4960609,18.25z>

6. For media professionals and the external auditor, and for everyone interested in attending, please follow the above steps and send an email to the above-mentioned e-mail and explain the description of the participation.